



## GLCA NEH Endowment Japan Travel Grant Application Form

Name:

Date:

E-mail:

Department:

Office Phone:

College:

Home/cell:

Fax:

Project Title:

CAO Providing Endorsement:

Phone:

E-Mail:

Amount Requested:

Project Abstract:

Expected Outcomes:

Have you received a grant previously from the Fund for the Study of Japan? Please include date(s) of the project(s) and follow-up report submission(s):

**The following conditions are used as a guideline for successful proposals:**

- Allow for at least ten days in Japan
- Include activities that can only be carried out in Japan (meetings, museum and library visits; shrines, temples, & natural science field sites)
- Are new initiatives
- Are integrated into other campus activities
- Result in new courses on Japan or enhanced Japan content in existing courses
- Secure matching funds from the home campus
- Are from faculty members who have not recently received a grant from the Fund

Grants in this category provide up to \$2,500 for travel, lodging, and meals. Proposals should indicate benefits to the home campus and/or consortial campuses (course enhancements, lectures, performances, exhibits, etc.).

*E--mail this completed form and a 3- to 5-page full proposal to Simon Gray, [gray@glca.org](mailto:gray@glca.org).  
The Dean/provost's letter of endorsement may be sent/emailed separately or attached.*